

REQUEST FOR PROPOSAL (RFP) FOR Pope John XXIII Central Catholic School

POPE JOHN XXIII SCHOOL is seeking proposals for the upcoming Funding Year 19 (July 1, 2019 - June 30, 2020) round of E-Rate. The district is soliciting proposals for the purchase and installation of wireless network electronics. All services are to be completed within the guidelines and regulations for local, state, and the federal E-rate program.

SERVICES AND HARDWARE REQUESTED:

- **Network Switches, Wireless Access Points, UPS, Router**

POPE JOHN XXIII SCHOOL consists of about 17 classrooms, multiple computer labs, a gymnasium, multiple commons areas, and a library. Estimated enrollment is 59 students and 8 staff.

The successful bidder(s) will be responsible for qualifying for and adhering to the Federal E-Rate program. Items not eligible for E-Rate must be itemized in the bid. Prices must be held firm for the duration of the E-Rate Year. These projects and services depend on partial funding from the E-rate program and should be completed within the funding year.

- **Applicant expects each Service Provider to make themselves thoroughly familiar with any rules or regulations regarding the E-rate program.**
- **All contracts entered into as a result of this RFP will be contingent upon the specific funding of the FRN at the percentage rate submitted.**
- **The maximum percentage the Applicant will be liable for is the pre-discount amount minus the funded amount or ineligible portion as shown on the form 471 Block 5.**
- **In the event of questions during the E-Rate PIA review process, the successful vendor is expected to reply within 3 days to questions associated with their proposal.**
- **The contractor is responsible for providing a valid SPIN (Service Provider Identification Number) at the time the bid is submitted.**
- **Any potential bidder found to be in Red-Light Status will be disqualified from participation in the bidding process and will be considered non-responsive.**
- **Vendor understands that they may be asked to work around school schedules to avoid impacting classroom or busy office times.**

The Applicant reserves the right to deny any or all proposals associated with this RFP, even with SLD funding approval. Applicant reserves the right to consider existing piggyback, open RFP, open 470, etc....

Failure to follow the above criteria and requirements may be considered grounds for disqualification.

Proposals must be addressed to our office location noted below.

Technology Coordinator

Pope John XXIII Central Catholic School,

303 Remington Street,

Elgin, Nebraska 68636.

Telephone: 402-843-5325

PROJECT

This proposal shall be broken down into two options:

1. Full proposal (hardware and labor together) to include:

- a. Vendor to propose and coordinate configurations with the district prior to installation, in order to provide a "turn-key" delivery.**
- b. Install the specified network electronics equipment.**
- c. Install specified copper and fiber optics cabling.**
- d. Perform power-on system and functionality tests.**
- e. Perform and demonstrate a verification of network connectivity and functionality.**
- f. Verify access to the Internet and to district resources**
- g. Provide documentation listing all equipment, part numbers, quantities, serial numbers, IP addressing and equipment naming.**
- h. Provide proposed coverage map and post install verification of coverage.**
- i. Provide necessary training as agreed upon by vendor and district.**
- j. Provide two year maintenance agreement on qualifying equipment.**

2. Hardware and labor separately to include:

- a. Delivery of each component to its designated secured location.**

- b. Provide documentation listing all equipment, part numbers, quantities, and serial numbers.
- c. Provide two year maintenance agreement on qualifying equipment.

HARDWARE EQUIPMENT

WIRELESS ACCESS POINT:

Each access point should be able to provide at minimum 802.11a/b/g/n/ac standards within the 2.4GHz and 5GHz bands, at least one gigabit uplink port, the ability to be managed by a central system, and compatible with current system unless all equipment is to be replaced. There should be about one access point per room planned.

NETWORK SWITCHING:

Must have such design to integrate seamlessly with existing head-end and downstream equipment. All distribution frames must have port density and fiber connectivity to support all backbone connections and current or newly terminated connections. All switches must provide at minimum 48 RJ45 Gigabit ports, 2 SFP+ ports, 802.3af/at PoE+ capabilities.

ROUTER:

Router should have next gen capabilities which should include firewall, application control, intrusion prevention, web filtering, and antivirus. The lowest rated throughput of all possible options and services enable should be around 200Mbps. 8 GE ports or more are required. Capabilities of reporting to currently used analyzing and reporting tools.

UPS (UNINTERRUPTIBLE POWER SUPPLY):

Each caching server must include a UPS with enough capacity to provide at least 15 min of runtime.

Evaluation Procedures

The evaluation will be performed by the RFP Coordinator and evaluation staff for services proposed. The evaluators will consider how well the vendor's proposed solution meets the needs and criteria set forth in the fair and competitive bidding process using the below matrix. It is important that bids be itemized, clear, and complete so that the evaluators can adequately understand all aspects of the proposal. Evaluation results are confidential and the property of the district.

Evaluation Scale:

Factor	Weight
Price of Eligible Goods and Services	25%
Prior Experience	20%
Walkthrough	15%
Qualifications	10%
Deviance from RFP Specifications	10%
Distance from District	10%
Billing Methods	5%
E-rate Experience	5%

Pope John XXIII School Aerial View

